

Departure Notification

To be filled out by the previous employer

Employer **Contract no.**

Details about the departing person

Mr Ms (for women also name before marriage)

Surname First name

Address Postcode, Place

Insured no. Marital status

Date of marriage/registered partnership

Date of departure Departure due to: Premature retirement Other reason

Workforce reduction for economic reasons

Is the departing person fully able to work? Yes No

If «No» then please attach the form «Notification of incapacity for work» to this form.

Place, Date Employer's signature

Departure Notification

To be filled out by the departing person

Surname	<input type="text"/>	First name	<input type="text"/>
Employer	<input type="text"/>	Contract no.	<input type="text"/>

Use of the departure payment

If you remain subject to compulsory employee benefits insurance, we are obliged to transfer the vested benefits to the pension fund of your new employer. In this case we would ask you to complete section 1.

If the vested benefits cannot be transferred to a new pension fund, please complete one of sections 2-4. If the vested benefits will be paid out in cash (section 4), you must complete and sign the «Application for cash payment/transfer» form.

If we do not receive any instructions regarding the use of the vested benefits, we will transfer the vested benefits to the Tellco Vested Benefits Foundation (for amounts exceeding CHF 20,000) or to the National Substitute Pension Plan at the earliest six months after the date of issue of the vested benefits statement.

1 The departure payment should be transferred to the new pension fund.

Please attach a deposit slip for the new pension fund.

New employer	<input type="text"/>		
Address	<input type="text"/>	Postcode, Place	<input type="text"/>
New pension fund	<input type="text"/>		
Address	<input type="text"/>	Postcode, Place	<input type="text"/>
Bank/Post	<input type="text"/>	Postcode, Place	<input type="text"/>
Account no.	<input type="text"/>	IBAN	<input type="text"/>

2 The departure payment is to be transferred to a vested pension benefits account at the Tellco Vested Benefits Foundation via (www.tellco.ch). (Only possible if amount exceeds CHF 20,000)

3 The departure payment is to be transferred to a vested pension benefits account of another pension fund.

Please attach a copy of the application form for the opened vested pension benefits account and a deposit slip for the new pension fund.

pension fund	<input type="text"/>		
Bank/Post	<input type="text"/>	Postcode, Place	<input type="text"/>
Account no.	<input type="text"/>	IBAN	<input type="text"/>

4 The departure payment is to be made in cash.

In this case you should please also complete the «Application for cash payment/transfer» form.

Place, Date	Signature of the departing person
<input type="text"/>	<input type="text"/>